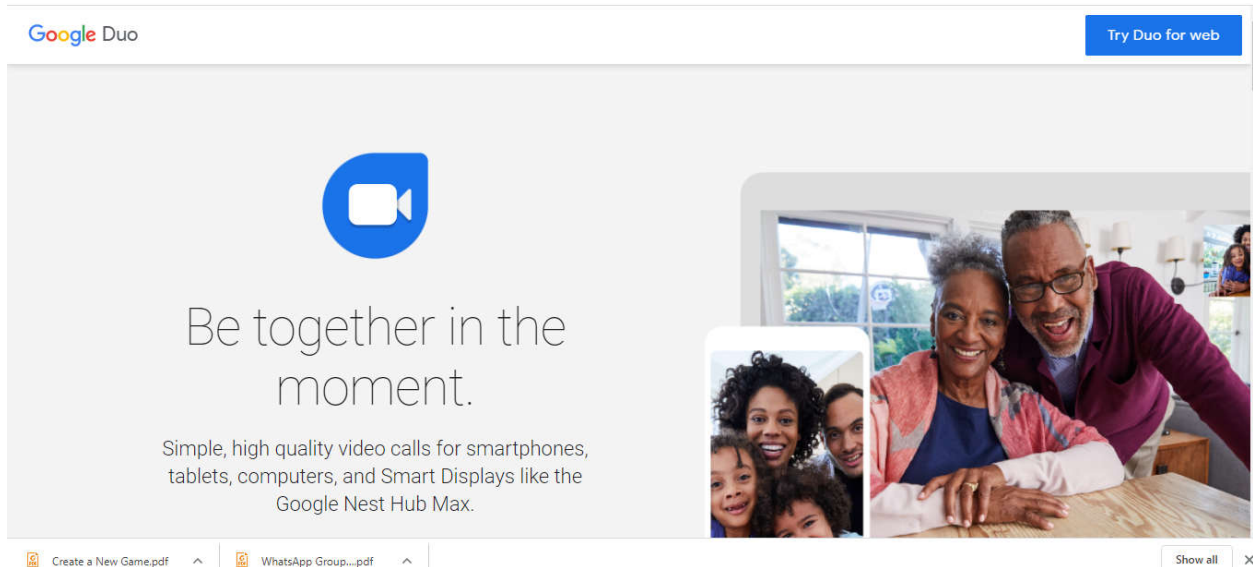**Google Duo Instructions – PC (1-1)**
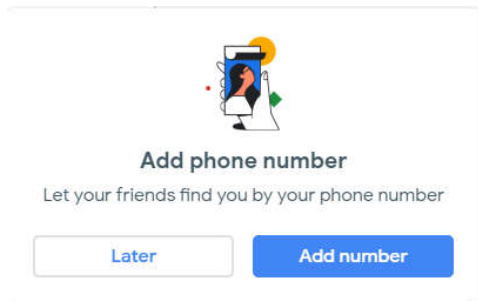
Go to **duo.google.com**
(Or log into your gmail account, click on the Apps button (9 dots in top right corner, scroll down and click on Duo)
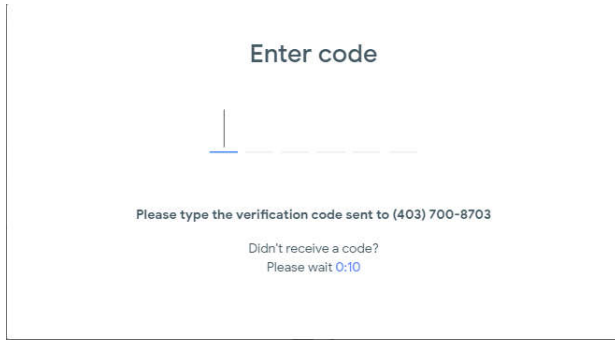
Click on the **Try Duo for Web** button

You will see a welcome screen – click Xplore

A window will appear to Add your Number , click the **Add Number** button
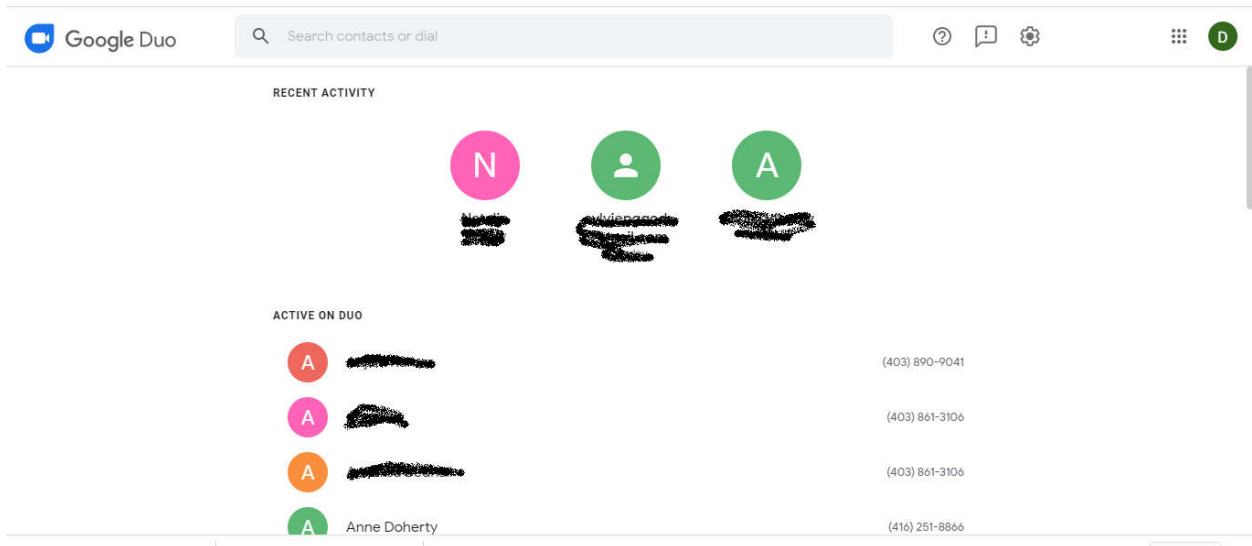

Type your cell number then click **Next**. You will receive a text to your cell number, it is the verification code.

Enter code

Please type the verification code sent to (403) 700-8703

Didn't receive a code?
Please wait 0:10

Enter the code, it will then verify. Click on the **Got it** button to return to main screen.

Your screen will look like this.

Click on the person circle you wish to call, then select **Voice Call** or **Video Call**.